COMPUTER TECHNOLOGY CHECKLIST TEACHERS

Please check the technologies that you use/have used in your teaching.

Course Materials Available Online	Yes	No
a. Assignments	☐	☐
b. Calendar	☐	☐
c. Course notes	☐	☐
d. Course outline	☐	☐
e. Digital textbooks	☐	☐
f. Grades	☐	☐
g. Attendance record	☐	☐
h. Tests / quizzes	☐	☐
i. Tutorials / practice exercises	☐	☐
j. Web links	☐	☐
Online Tools	**Yes**	**No**
a. Blogs	☐	☐
b. Collaborative work online (e.g., Google Docs)	☐	☐
c. Submission of assignments (e.g., online, email)	☐	☐
d. Podcasts	☐	☐
e. Portfolio	☐	☐
f. Videos	☐	☐
g. Wiki sites (collaborative websites)	☐	☐
h. Style guides (e.g., APA, MLA, Chicago)	☐	☐
Hardware	**Yes**	**No**
a. Clickers	☐	☐
b. Computer used to teach	☐	☐
c. Computer in a computer lab	☐	☐
d. Projector (multimedia)	☐	☐
e. Smart Board	☐	☐
Communication Tools	**Yes**	**No**
a. Chat room	☐	☐
b. Discussion forum	☐	☐
c. Email	☐	☐

	Yes	No
d. Instant messaging (e.g., Google Talk, Skype)	☐	☐
e. Virtual office hours	☐	☐
Social Networking	**Yes**	**No**
a. Facebook	☐	☐
b. LinkedIn	☐	☐
c. Twitter	☐	☐
Technologies Used In Class	**Yes**	**No**
a. Grammar tools (e.g., Antidote)	☐	☐
b. Language learning software	☐	☐
c. Mind / concept mapping (e.g., Inspiration, Cmap)	☐	☐
d. Presentation software (e.g., PowerPoint)	☐	☐
e. Simulations / virtual experiments	☐	☐
f. Web conferencing (e.g., Skype, Adobe Connect)	☐	☐

For the questions below, please select the answer which best applies to you.

1. I am very knowledgeable in the use of computer technologies.

O	O	O	O	O	O
Strongly disagree	Moderately disagree	Slightly disagree	Slightly agree	Moderately agree	Strongly agree

2. I am very comfortable using computer technologies.

O	O	O	O	O	O
Strongly disagree	Moderately disagree	Slightly disagree	Slightly agree	Moderately agree	Strongly agree

3. I allow my students to use computer technology in class.

O	O	O	O	O	O
Strongly disagree	Moderately disagree	Slightly disagree	Slightly agree	Moderately agree	Strongly agree